



REPUBLIC OF THE PHILIPPINES  
**SECURITIES AND EXCHANGE COMMISSION**  
Ground Floor, Secretariat Building, PICC  
City Of Pasay, Metro Manila

COMPANY REG. NO. 63517

**CERTIFICATE OF FILING OF NEW BY LAWS**

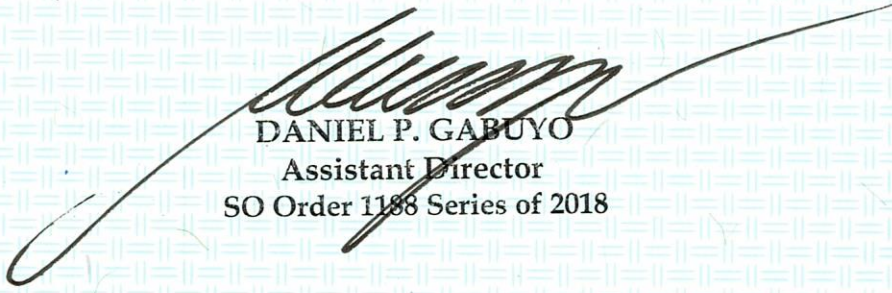
KNOW ALL PERSONS BY THESE PRESENTS:

THIS IS TO CERTIFY that the New By-Laws of the

**INSTITUTE OF INTEGRATED ELECTRICAL ENGINEERS  
OF THE PHILIPPINES, INC.**

copy annexed, adopted on May 23, 2019 by majority vote of the Board of Trustees and by the vote of two-thirds of the members of the corporation, and certified under oath by the Corporate Secretary and a majority of the said board was approved by the Commission on this date pursuant to the provisions of Section 47 of the Revised Corporation Code of the Philippines, Republic Act No. 11232, which took effect on February 23, 2019, and copies thereof are filed with the Commission.

IN WITNESS WHEREOF, I have set my hand and caused the seal of this Commission to be affixed to this Certificate at Pasay City, Metro Manila, Philippines, this 18<sup>th</sup> day of October, Twenty Twenty.

  
DANIEL P. GABUYO  
Assistant Director  
SO Order 1188 Series of 2018

MV/qba



**NEW BY-LAWS**  
**OF**  
**INSTITUTE OF INTEGRATED ELECTRICAL ENGINEERS OF THE PHILIPPINES, INC.**

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**ARTICLE I**

**NAME, TYPE of ORGANIZATION and PLACE of OFFICE**

Sec. 1.0 - NAME. The name of the organization shall be THE INSTITUTE OF INTEGRATED ELECTRICAL ENGINEERS OF THE PHILIPPINES, INC. referred to as the "Institute" or "IIEE."

Sec. 2.0 - TYPE OF ORGANIZATION. The Institute shall be a non-stock, non-profit organization and shall exist under and in accordance with the laws of the Republic of the Philippines.

Sec. 3.0 - PLACE OF OFFICE. The national office of the Institute is currently located at 41 Monte de Piedad St., Cubao, Quezon City. The Board of Governors however may transfer or establish the office or satellite offices as the situation requires.

**ARTICLE II**

**PURPOSE and OBJECTIVES**

The purposes and objectives for which said corporation is formed are:

1. To enroll the membership and unite all electrical practitioners into one dynamic national professional association;
2. To foster and maintain on the part of its members high ideals of integrity, professional competence, and ethics in electrical engineering profession;
3. To promote and safeguard the professional rights and interests of its members in the exercise of their profession as licensed electrical practitioners;
4. To develop and foster the advancement of education in the field of electrical engineering;
5. To promote and maintain fellowship (comradships) and cooperation among its members;
6. To provide a forum for interchange and dissemination of technical knowledge, information, ideas and experience for the professional growth of its members and the continuous improvement of relationship with the public, other professional associations, and the government agencies of the Republic of the Philippines;
7. To promote and encourage scientific inquiries, researches and studies in electrical engineering and allied sciences in connection herewith to cooperate with other engineering and

technical societies and entities, local and international and with the government of the Republic of the Philippines or any of its agencies, and the application of the yields of such inquiries, researches and studies to the benefit of the science and the profession of electrical engineering, to the welfare of the Philippines and to general well-being of mankind;

8. To render encouragement, assistance and guidance to all those who desire electrical engineering or its allied sciences as their field of study and endeavor such as, but not limited to, electrical trades, and students of electrical field.

9. To promote awareness on electrical safety and educate the public in the safe use of electricity and to bring consciousness to the importance of safety practices thus protecting lives and properties.

10. To promote Corporate Social Responsibilities.

11. To promote the development of a strong good governance culture.

### **ARTICLE III**

### **MEMBERSHIP**

The membership of the Institute shall consist of licensed and non-licensed members, as follows:

#### **Section 1.0 Licensed Members**

1.1 Regular Members – Professional Electrical Engineers, Registered Electrical Engineers, and Registered Master Electricians who fulfilled the membership requirements;

1.2 Life Members – Regular Members in good standing and reputation who have fulfilled the requirements for life membership.

1.3 Senior Members – A Senior Member shall require experience reflecting professional maturity. To upgrade to Senior Member, the qualifications are as follows:

1.3.1 Shall be a Life Member

1.3.2 Shall exemplify a significant performance as a life member of the Institute for at least five (5) years

1.3.3 The Board of Governors shall establish the mandatory guidelines for this purpose.

1.4 Fellows - Senior Members who have qualified and have been conferred the distinction as Fellow by the Board of Governors.

The distinction as Fellow recognizes the exceptional contribution and dedication to the electrical engineering profession.

#### **Sec. 2.0 - NON-LICENSED MEMBERS**

2.1 Honorary Member – Commendable individual notwithstanding a non-electrical professional whose contribution to the welfare and advancement of the Institute is exemplary, shall be conferred honorary membership in accordance with the guidelines established by the Board of Governors.



2.2 Auxiliary Member – Non-licensed BSEE and Electrical Technology graduates who manifested a remarkable interest in the objectives and activities of the Institute and who have complied with membership requirements.

2.3 Student Member – Electrical Engineering and Technology students who are currently enrolled in a recognized engineering institution in the Philippines and duly fulfilled the membership requirements.

#### **ARTICLE IV**

##### **ADMISSION, DISCIPLINARY ACTION AND EXPULSION OF MEMBERS**

Sec. 1 - APPLICATION. Application for membership shall be made on forms provided for the purpose and shall be submitted to the National Office or to the IIEE Chapter.

Sec. 2 - ENDORSEMENT. The application from the Regions shall be coursed through the Chapters which endorse the same to the Membership Department in the National Office

Sec. 3 - ADMISSION. The application is confirmed by the Membership Department after completion of membership requirements set forth for the type of membership. He shall then receive the corresponding certificate of membership and identification card and all other member benefits and privileges.

Sec. 4 - DISCIPLINARY ACTION AND EXPULSION. For culpable violation of the By-Laws of the Institute or IIEE Codes of Ethics or for conduct contrary to the best interest of the Institute, a member may be censured, suspended or expelled from the Institute by appropriate resolution by the Board of Governors. A member whose license was revoked by the Professional Regulation Commission shall automatically cease to be a member of the Institute.

##### **Sec. 5 - REINSTATEMENT OF MEMBERSHIP**

An expelled member may be reinstated following the requirements laid down by the Board of Governors

Sec. 6 - COMPLAINT: A complaint against a member may be filed, upon the presentation of a formal complaint in accordance with the IIEE Rules in Handling Complaint. The Professional Practice Committee, after due investigation and deliberation, shall make the necessary recommendations to the Board of Governors who will decide by two-thirds (2/3) vote, the final action to take.

#### **ARTICLE V**

##### **RIGHTS AND OBLIGATIONS OF MEMBERS**

Sec. 1 - GENERAL. All members of the Institute in good standing and reputation shall be entitled to all rights and privileges within the context of this By-Laws.

##### **Sec. 2.0 - LIST OF RIGHTS**

2.1 Regular Members shall receive the IIEE magazine.



Board of Governors may prescribe for the members, donations which are received by the Institute from time to time and from other legitimate sources.

Thirty percent (30%) of the annual dues shall form part of the national operating fund. The seventy percent (70%) of the annual dues shall be for the Chapter's operational expense and benefits fund.

Life membership fees shall form the LIFE MEMBERSHIP FUND. The annual proceeds of this Fund shall be apportioned as follows: 25% shall be reverted back to the fund, 75% of the remaining annual proceeds will be apportioned 30% and 70% by the National Office and the Contributing chapter, respectively.

Sec. 4 - NON-PAYMENT OF DUES. Any member who has not paid his membership dues shall be considered as "Dues-Delinquent Member" thereby, ceases to be a member in good standing as defined in the by-laws.

Sec. 5 - SETTLEMENT OF ARREARS. As soon as the "Dues-Delinquent Member" settles his outstanding accounts, he shall be reinstated as a member.

Sec. 6 - REVISION OF FEES AND DUES. The Board of Governors may prescribe revision of the registration fees, life membership fees and annual dues as the need arises.

## **ARTICLE VII**

### **MANAGEMENT of the INSTITUTE**

MANAGEMENT of the INSTITUTE - The affairs and governance of the institute shall be managed by the elected members or the Board of Governors as the Policy-making body thru the Executive Committee and the National Secretariat.

Sec. 1 - The Board of Governors is the central governing and policy-making body of the institute. It is composed of seven (7) national officers, ten (10) local and one (1) foreign regional governors. The immediate former president sits as "Ex-Officio" members of the board as resource person, but shall have no voting rights and excluded in the determination of a quorum.

Sec. 2 - The Executive Committee shall be;

The National President

The National Vice President – Internal Affairs

The National Vice President – External Affairs

The National Vice President – Technical Affairs

The National Secretary

The National Treasurer

Sec. 3 – The National Secretariat shall be composed by the Head of the National Secretariat and other positions deemed necessary as may be determined and approved by the Board of Governors.



2.2 Members shall be notified in advance of all General Meetings and Technical Conferences intended for the general membership and sponsored by or under the auspices of the Institute.

2.3 Members shall be notified of approved major policy changes that affects the general membership at least thirty (30) days before its implementation.

2.4 Members may attend and participate in the Institute's activities: Technical meetings, conferences, conventions, symposia, and business meetings, and other competency development programs conducted by the Institute. provided that the prescribed registration fees, if any, have been paid.

2.5 Regular Members shall vote or may be voted upon for any office in accordance with the relevant provisions in this IIEE Constitution and By-Laws.

2.6 Members shall have the right to purchase copies of the PHILIPPINE ELECTRICAL CODES, standards and other IIEE publications at discounted rates.

2.7 Members shall have the right to access the IIEE Library, IIEE website, and other official publications.

2.8 Regular Members shall have the right to request for technical and audited financial information.

2.9 Regular Members shall have the right to request the assistance of IIEE in their renewal of professional identification card with the Professional Regulation Commission.

2.10 Members shall enjoy other rights and privileges which may be deemed beneficial to the membership as approved by the Board of Governors.

### SEC. 3.0 – Obligations

3.1 Members are hereby obliged to attend seminars and trainings for competency development.

3.2 Regular Members shall exercise their voting rights during Annual National or Chapter Elections.

3.3 Members shall actively participate in the Institute's activities and programs

3.4 Members shall regularly pay their annual dues

## **ARTICLE VI FEES AND DUES**

Sec. 1 - FEES. The newly confirmed member shall pay a registration fee which shall be prescribed by the Board of Governors. Each new Life Member shall pay a life membership fee in accordance to the guidelines set by the Board of Governors.

Sec. 2 - DUES. The annual membership dues for regular, auxiliary and student members shall be prescribed by the Board of Governors. There shall be no annual dues for life and honorary members.

Sec. 3 - SOURCES OF FUNDS. The funds of the national organization shall come from its share of the annual dues and life membership fees, contributions and special assessments which the



**ARTICLE VIII**  
**THE BOARD OF GOVERNORS**

Sec. 1 – BOARD OF GOVERNORS shall consist of the following:

- 1.1 National President
- 1.2 National Vice-President for Internal Affairs
- 1.3 National Vice-President for External Affairs
- 1.4 National Vice-President for Technical Affairs
- 1.5 National Secretary
- 1.6 National Treasurer
- 1.7 National Auditor
- 1.8 Ten (10) Local Regional Governors
- 1.9 One (1) Foreign Regional Governor

Sec. 2.0 –REGIONAL GOVERNORS. For purposes of representation, the regional governors shall come from regions as approved by the board of governors. The board of governors shall prescribe guidelines on territorial jurisdiction of each region:

2.1 Local Region shall have a minimum of ten (10) regions, but not over the number in accordance to the administrative regional subdivision in the Philippines.

2.2 Foreign Region shall be determined in accordance to the territorial subdivision as promulgated by the United Nation or as maybe defined by the Board of Governors.

Sec. 3 VACANCIES. Vacancies in the Board of Governors caused by removal or due to resignation, sickness and incapacity shall be filled by the Board of Governors from the candidates in the last election who are still ready to serve, starting with the non-winning candidate who garnered the highest number of votes. Should a vacancy still exist, after this procedure, the incumbent Board of Governors, by majority vote, shall elect from among qualified members of good standing and reputation, the replacements, provided the tenure of office will be for the unexpired term only.

Sec. 4 ABSENCES. Any member of the Board of Governors who has been absent for four (4) cumulative regular meetings of the Board shall be automatically considered resigned from the Board, but not necessarily from the Institute.

Sec. 5 VENUE OF MEETINGS. The venue of the Board of Governor's meetings may be changed from time to time at the discretion of the Board.

**ARTICLE IX**  
**DUTIES AND RESPONSIBILITIES**

Sec. 1 – BOARD OF GOVERNORS shall be the policy making body and shall have the power to act for and in behalf of the Institute and shall be responsible for doing whatever may be deemed necessary for the furtherance of the purposes and the attainment of its objectives.

1.1 Formulate strategies, policies, plans and programs for the furtherance of the institutes operations;



- 1.2 Review and/or update strategies, policies and programs adaptable to the needs of time;
- 1.3 Study strategies, policies and programs its effects and costs to the institute and propose any amendments that are doable; and
- 1.4 Formulate programs for the development of responsible officers of the Institute.

Sec. 2.0 - THE EXECUTIVE COMMITTEE shall be the over-seer and accountable of the general administration of the institute.

- 2.1 Act on matters of general administration and deliberate on issues that need Board approval during the Board meeting;
- 2.2 Resolve matters involving routine questions of administration which the Board of Governors may refer for further action and which shall not involve alterations of policy and procedures;
- 2.3 Recommend to the Board of Governors reforms and measures which may involve modification and ratifications of IEEE policies and procedures;
- 2.4 Screen, select and recommend the hiring, termination of employees of the Institute for approval of the Board of Governors
- 2.5 Perform such other functions as may be vested by the Board of Governors.

Sec. 3.0 - THE HEAD OF THE NATIONAL SECRETARIAT shall handle the operational management of the National Secretariat and shall report directly to the National President.

3.1 Shall have the authority to implement the programs duly approved by the Board Of Governors through the direction of the National President.

## **ARTICLE X**

### **CREATION OF COMMITTEES**

Sec. 1 - CREATION OF COMMITTEES. The Board of Governors shall create the following standing committees whose actions and operation shall be subject to the approval of the Board of Governors:

- 1.1 Bids and Awards Committee - Responsible for the preparation of bid documentation necessary for bid invitation, bid data and specifications and contracts. Conduct bid pre-qualifications or post-qualifications based on the rules adopted by the Board of Governors on procurement process;
- 1.2 Electrical Safety Committee - Establish, promote and advocate electrical safety practices and guidelines for both electrical practitioners and the public;
- 1.3 Legislation and Legal Affairs Committee - Represents the Institute in government bodies for the purposes of enacting or amending legislations/laws as well as the review of conflicts with other laws and proposed bills in Congress affecting the electrical engineering practice. Formulate revisions or amendments of existing By-Laws of the Institute;
- 1.4 Membership and Chapter Development Committee - Takes charge of the membership campaigns. Develop programs and strategies and coordinate with chapter officers and regional governors to improve membership and chapters' interests and development;



1.5 Philippine Electrical Code Committee – Review, evaluate, revise and update from time to time the published Philippine Electrical Codes as well as interpret its provisions when necessary.

Formulate necessary guide for the standards of electrical installation which appropriate and applicable to Philippine setting;

1.6 Professional Practice Committee – Responsible in all aspects of professional practice in accordance with the Constitution and By-Laws of the Institute, the Professional Practice Manual, the Rules in Handling Cases Lodged Before the Institute, the Engineer's Code of Ethics and the Electrical Engineering Law. Handles complaint cases and recommend action to the Board of Governors for approval.

1.7 Publications Committee – Publish and distribute the Institute's magazine, technical papers, brochures and other printed materials. Regularly monitor and evaluate the outcome of distribution to members and recommend improvement if necessary;

1.8 Research and Development Committee- Responsible for the conduct of studies and implementation of results intended for the improvement and upgrading of any electrical systems, products, and new technologies;

1.9 RME Affairs and Electricians Academy Committee – Initiate programs, activities and address the concerns of registered master electricians. Develop strategies for technical enhancement and encourage non-licensed but experienced electricians to become licensed practitioners;

1.10 Scholarship and Academic Affairs Committee – responsible for the selection of scholars and to take charge for promoting electrical engineering profession and establish linkages with the academe. Prepare annual committee budget for approval by the board of governors;

1.11 Selection and Awards Committee – Screen, select and recommend eligible and qualified persons as honorary, senior members and recipients of other awards at the discretion of the Board of Governors;

1.12 Standards Committee – Formulates recommendation for standards and specifications for best electrical engineering practice and products for local application. Establish linkages with the Department of Trade and Industry (DTI), Department of Energy (DOE) and other agencies engages in Electrical Safety practices;

1.13 Student Affairs Committee – Promote the creation of IIEE student chapters in all colleges and universities offering electrical engineering and electrical technology courses. Organize various activities and establish guidelines for the operation of the Council of Student Chapters nationwide;

1.14 Training and Continuing Professional Development Committee – Plan, conduct, monitor and evaluate the training and continuing education programs and competency development for electrical practitioners. Facilitate the implementation of the CPD guidelines for the purposes of maintaining accreditation as CPD provider and evaluate the application for accreditation of all IIEE sponsored technical seminars and trainings. Handles dissemination of technical information; and

1.15 Ad Hoc Committees – The Board of Governors may create an Ad Hoc Committees for special projects and purposes as the need arises.

Sec. 2 - CREATION OF SPECIALTY COUNCIL COMMITTEE–The Board of Governors shall create a Specialty Council whose function is to screen and select, duly concurred by the Board of



Governors then recommended to the Electrical Specialty Council of Professional Regulation Commission (PRC) for approval and conferment of the Certificate of Specialty.

The Board of Governors shall appoint members of the Specialty Council Committee which shall be composed of Senior Members with varied specialties. During the interim period of five (5) years, members with exemplary qualifications and proven expertise in specific fields of practice in electrical engineering may be appointed.

The Board of Governors shall establish guidelines based on the criteria promulgated by the Professional Regulation Commission (PRC) Specialty Council.

Sec. 3 - COUNCIL OF FORMER IIEE NATIONAL PRESIDENTS. The Former National Presidents shall organize themselves and form a council called the Council of Former National Presidents (COFNAP) whose primary task is to assist the Board of Governors as their Advisers and Consultants and may undertake projects for the Institute as the Board of Governors may assign.

Sec. 4 - COLLEGE OF FELLOWS. The Fellows shall organize themselves and form a College of Fellows whose primary task is the selection of Fellows.

The candidate shall be a Senior Member and shall have been in active professional practice for twenty (20) years or more and shall have shown significant contributions to the profession over a period of ten (10) years or more.

The distinction as Fellow shall be conferred only by invitation of the College of Fellows to a member of outstanding qualifications and experience in IIEE-designated fields and has made significant individual contributions to one or more of these fields.

The College of Fellows may establish other criteria in the conferment of Fellow and may undertake programs for the Institute as the Board of Governors may assign.

## **ARTICLE XI**

### **DUTIES AND ACCOUNTABILITIES OF THE NATIONAL OFFICERS**

Sec. 1 NATIONAL PRESIDENT. The National President shall be the Chief Executive Officer of the Institute and, as such, shall have the following powers and duties:

- a) Preside all meetings of the Board of Governors, Executive Committee and the General Membership;
- b) Manage actively the general affairs of the Institute;
- c) Direct the execution of orders and resolutions of the Board of Governors effectively;
- d) Implement all approved contracts and agreements unilaterally or in conjunction with other officers, duly authorized by the Board of Governors;
- e) Endorse chairmanship of the Standing and Ad Hoc Committees for evaluation and confirmation of the Board of Governors;
- f) Present and submit during the General Membership Meeting a written report on the performance of Institute during its term and the preceding year as well as the reports regarding the operations of the Institute to the Board of Governors and members;



- g) Designate an Executive Secretary for the board and executive committee meetings; and
- h) Perform other duties and functions that are analogous to the management of the Institute as well as delegated undertaking by the Board of Governors.

Sec. 2 NATIONAL VICE-PRESIDENT FOR INTERNAL AFFAIRS. The Vice-President for Internal Affairs shall have the following powers and duties;

- a) Exercise and discharge all the powers and duties of the National President in case of absence or disability of the latter;
- b) Assist the National President whenever necessary especially on matters pertaining to the internal affairs of the Institute including the overall supervision of all chapters;
- c) Act as the Convention Bureau Chairman of Mid-Year and Annual National Convention and oversee the conduct of all the Regional Conferences;
- d) Oversee the IIEE foreign regions;
- e) Oversee as well the standing and ad hoc committees that is relative to his office; and
- f) Perform such other duties that the Board of Governors may require.

Sec. 3 NATIONAL VICE-PRESIDENT FOR EXTERNAL AFFAIRS. The Vice-President for External Affairs shall have the following powers and duties;

- a) Exercise and discharge all the powers and duties of the Vice-President for Internal Affairs in case of absence or disability of the latter;
- b) Assist the National President whenever necessary especially on matters pertaining to the external affairs of the Institute;
- c) Act as the 3 - Exposition Chairman of Mid-Year and Annual National Convention and oversee the sponsorship of all the Regional Conferences;
- d) Establish linkages with the private and government agencies, foreign entities and international accords for the advancement of the mission and vision of the Institute;
- e) Oversee as well the standing and ad hoc committees that is relative to his office; and
- f) Perform such other duties that the Board of Governors may require.

Sec. 4 NATIONAL VICE-PRESIDENT FOR TECHNICAL AFFAIRS. The Vice-President for Technical Affairs shall have the following powers and duties;

- a) Exercise and discharge all the powers and duties of the Vice-President for External Affairs in case of absence or disability of the latter;
- b) Assist the National President whenever necessary especially on matters pertaining to the direction and coordination of all the technical activities of the Institute;
- c) Oversee as well the standing and ad hoc committees that is relative to his office; and
- d) Perform such other duties that the Board of Governors may require.

Sec. 5 NATIONAL SECRETARY. The National Secretary shall have the following powers and duties;



- a) In-charge of all correspondence and records except those pertaining to the office of National Treasurer.
- b) Formalize all resolutions in a duly approved format for signature of the Board of Governors.
- c) Execute all resolutions of the Board and shall take charge in the issuance of notice of meetings.
- d) Prepare the order of business thereof, review the draft of the minutes of meetings for finalization and signature of the Board of Governors.
- e) Oversee the Standing and Ad-hoc Committees as well that is relative to his office;
- f) Perform such other duties that the Board of Governors may require.
- g) Act as the administrative overseer of the National Secretariat and CSR projects.

Sec. 6.0 NATIONAL TREASURER. The National Treasurer shall be the custodian of the finances and assets of the Institute.

- a) Oversee of all the books of accounts, other relevant financial instruments;
- b) Facilitate the collection of all membership dues as well the contribution/s and donation/s from other legitimate sources;
- c) Facilitate the deposit such revenues in the bank/s designated by the Board of Governors;
- d) Facilitate the disbursement of funds only upon the authorization of the Board of Governors;
- e) Ensure the timely filing and payments of all mandatory government obligations;
- f) Act as the administrative overseer of the institute's finances; and
- g) Perform such other duties that the Board of Governors may require.

Sec. 7 NATIONAL AUDITOR. The National Auditor shall have the following powers and duties;

- a) Monitor strictly the finances and assets of the Institute in coordination with the Internal and External Auditor;
- b) Review and examine all the Institute's collection, disbursements and audit the book of accounts;
- c) Conduct auditing of chapters as designated by the Board of Governors;
- d) Recommend improvements on policies and procedures in the disbursement of funds for approval by the Board of Governors;
- e) Audit efficiency and effectiveness of the internal processes and perform risk assessment of the Institute and recommends remedial measures; and
- f) Perform such other duties that the Board of Governors may require.

Sec. 8 REGIONAL GOVERNORS. The Regional Governors shall be the executive officers of the Regions.

- a) Act as the official representative of the Regions to the Board of Governors.



- b) Responsible to organize activities for the development of the chapters covered by their respective regions and render reports to their respective members on all activities in the national level.
- c) Perform such other duties that the Board of Governors may require.

**Sec. 9 ACCOUNTABILITIES**

- a) That no income shall inure to the benefit of any officer or trustee.
- b) That no income shall be given for the benefit of any members.
- c) That no officer shall decide on matters affecting the security of employment, growth and development of the employees without the approval of the Board of Governors.
- d) That all Officers of the Institute shall be subjected for clearance at the end of their term of office.

**ARTICLE XII**

**GROUNDS FOR REMOVAL FROM OFFICE**

The Officers of the Institute may be removed from office, on impeachment for violation to wit:

1. Culpable Violation of the Constitution and By-Laws of the Institute
2. Bribery
3. Graft and Corruption
4. Misappropriation of funds
5. Engaging business with the Institute directly or indirectly
6. Conviction of Administrative and Criminal cases.
7. Other analogous circumstances

**ARTICLE XIII**

**ELECTION OF THE BOARD OF GOVERNORS**

**Sec. 1.0 ELECTION.** There shall be an annual election of the Board of Governors by secret ballot or electronic voting of qualified members. The elections shall be conducted as follows:

1.1 Not less than one hundred fifty (150) days prior to the Annual National Convention, a National Nominating Committee of five (5) members composed of the four (4) former national presidents, and the incumbent national president who shall be the chairman, confirmed by the Board of Governors, shall convene and prepare all documents, guidelines, and procedures for the nominations. Likewise, the aforesaid committee shall create the Regional Nominating Committees composed of three (3) former Regional Governors



1.2 Not less than one hundred twenty (120) days prior to the Annual Convention:

1.2.1 Each Regional Nominating Committee shall transmit to the National Nominating Committee at least two (2) names of members in good standing and reputation as nominees for regional governor. In case a region fails to nominate two (2) candidates for regional governor, the National Nominating Committee shall decide on the nomination.

1.2.2 The National Nominating Committee shall pre-screen and pre-select not less than twelve (12) names of members in good standing and reputation as nominees for governors-at-large. The names shall be selected amongst all the qualified members of the Institute who applied for the position.

1.2.3 The names of the nominees recommended by the National Nominating Committee shall be submitted to the Election Committee (ELECOM). The incumbent or former national presidents, and the present and former members of the Board of Electrical Engineering (BEE) shall be barred as candidates for governor-at-large.

1.2.4 Upon assumption of office the National President shall appoint an ELECOM chairman. The ELECOM Chairman shall select three (3) from the Council of Former National Presidents and four (4) former Regional Governors from Luzon, Visayas, Mindanao and foreign region, to complete the Committee and recommend the same for confirmation by the Board of Governors.

The ELECOM shall:

- (a) prepare the list of candidates for final printing of official ballots;
- (b) supervise the production of official ballots and candidates' profile;
- (c) supervise the mailing of ballots and candidates' profile to all qualified members;
- (d) decide any and all electoral protests pertinent to the election and whose decision shall be final and executory;
- (e) proclaim the winning candidates.

1.3 The complete list of candidates with their corresponding profiles, shall be made known to the members at least sixty (60) days before the start of the convention. Voting shall be done either through casting of election ballot, remote casting via internet, or any form of electronic voting as confirmed by the ELECOM with the approval from the Board of Governors;

1.4 Members shall vote one (1) candidate for Regional Governor to represent their region and seven (7) candidates for Governors-at-Large. Each ballot shall be sealed in the accompanying envelope with the voter's name printed and signed outside the envelope. Members shall cast their ballots not later than 12:00 noon of the last day of the convention;

1.5 The Board of Canvassers composed of two (2) members each representing Luzon, Visayas, Mindanao and foreign region, nominated by the Council of Former National Presidents and confirmed by the Board of Governors, shall check the ballot envelopes received as to the names, signatures of members who had submitted/mailed to them and verify the veracity of the ballots returned in the presence of the ELECOM, the ballot(s) envelopes shall be opened by the Board of Canvassers with the presence of observers from each region and the votes counted on the last day of the convention.



Before the closing of the Annual National Convention, the Board of Canvassers, Observers shall submit the final result of their canvass to the ELECOM, who shall, in turn, determine the winning candidates;

1.6 In the case of electronic voting, guidelines and procedures shall be established by the ELECOM and recommend the same for approval and adoption by the Board of Governors;

1.7 In case of a tie in the final canvass, the ELECOM shall administer legitimate means to break the tie; and

1.8 The ELECOM shall determine and proclaim the winning candidates.

## Sec 2. Qualifications

### 2.1 For Governor-at-Large

2.1.1 Must be an active holder of Professional Electrical Engineer (PEE) or Registered Electrical Engineer (REE) license;

2.1.2 Must be a member of good standing and reputation; and

2.1.3 Must have served at least one (1) term as Regional Governor or have actively served in one (1) National Committee for at least two (2) years and completed a Leadership Program of the Institute or other accredited providers.

### 2.2 For Regional Governor

2.2.1 Must be an active holder of Professional Electrical Engineer (PEE) or Registered Electrical Engineer (REE) license;

2.2.2 Must be a member of good standing and reputation; and

2.2.3 Must have served at least two (2) terms as Chapter President or, served as Chapter President for one (1) year and Chapter Officer in any capacity for two (2) years and completed a Leadership Program of the Institute or other accredited providers.

2.3 That NO APPLICANTS can qualify unless the necessary clearance of all accountabilities from the Institute have been obtained.

Sec. 3 ELECTION OF OFFICERS. The newly elected members of the Board of Governors shall elect from among the seven (7) newly elected governors-at-large, the National President, the three (3) National Vice-Presidents, the National Secretary, the National Treasurer, and the National Auditor.

Sec. 4 VOTING PROHIBITION. Members of the Institute who are declared as dues delinquent, lacking in payment of dues and comprehended as a member not in good standing and reputation are automatically barred from their right to vote.

Sec. 5 ASSUMPTION OF DUTIES AND TERM OF OFFICE. The elected members of the Board and Officers of the Institute shall assume their duties on January 1 after they have been officially sworn into office. They shall hold office for a term of one (1) year or until their successors shall have been elected.



## **ARTICLE XIV**

### **MEETINGS AND CONVENTIONS**

Sec. 1 ANNUAL MEETING AND CONVENTION. There shall be an annual meeting and convention of the Institute which shall be held every last Thursday of November each year at a place within the Philippines to be decided upon by the Board of Governors, provided that, proper notice is sent to all the members. Or, during unforeseen circumstances, the Board of Governors may change the date of the annual meeting and convention. The annual convention shall be the annual general meeting and election of national officers.

Sec. 2 GENERAL MEETINGS. General Membership meetings shall be held at least twice a year at a venue to be determined by the Board of Governors for the planning and / or undertaking of activities that will contribute to the attainment of the Institute's mission and vision.

Sec. 3 SPECIAL GENERAL MEETINGS. Special general meetings of the Institute may be called for by the Board of Governors as the need arises, stating the purpose and urgency for calling such. On special meetings the business agenda called for shall be given topmost priority.

Sec. 4 MONTHLY MEETINGS. There shall be at least one (1) monthly meeting of the Board of Governors on a date and venue to be determined by the Board. The Board of Governors may opt to attend the meeting by any forms of electronic media. Failure to attend the aforesaid meeting either physically or virtually shall be considered as absent. However, there shall be four (4) mandatory meetings wherein physical presence is a must specifically: Turnover; Planning/Team Building; Mid-year General Membership Meeting and Conference; and Annual National Convention

Special meetings may be called for as the need arises, stating the purpose and urgency for calling such. On special meetings the business agenda called for shall be given topmost priority.

Sec. 5 COMMUNICATION. The call for general meetings and conventions, regular or special, shall be communicated by mail or by other means of communication such as e-mail and other electronic media and shall be made not less than thirty (30) days before the date of the meeting.

Sec. 6 QUORUM. Fifty (50) voting members shall constitute a quorum at conventions and general meetings of the Institute, regular or special, except in those cases where the law requires a deciding vote of a greater number.

Sec. 7 ACTS OF THE INSTITUTE. Acts adopted or formalized during any meeting of the Institute shall be deemed and construed as those of the Institute as a whole.

Sec. 8 CALL FOR MEETINGS. The call for regular or special meetings of the Board of Governors shall be made not less than one (1) week before the date of the meetings, provided that this period of notice may be waived in case every member of the Board has been fully notified before the meeting and no objection is raised.

## **ARTICLE XV**

### **CHAPTERS AND REGIONS**

Sec. 1.0 - FORMATION



Sec. 1.1 CREATION OF CHAPTERS. May be formed in the provinces, chartered cities, metro-manila, and in other countries, provided that each chapter will not overlap in territorial jurisdictions and shall not have less than twenty (20) members;

Before any Chapter is created in the same area, it shall be endorsed first by the existing chapter as a separate and independent chapter through the Regional Governor. The formation of a new chapter shall require the approval of the Board of Governors.

Sec. 1.2 CREATION OF REGIONS. Regions may be formed, provided that it shall not exceed the territorial jurisdictions based on administrative regional subdivision in the Philippines or the territorial subdivision promulgated by the United Nations. The formation of a new region shall require the approval of the Board of Governors.

Sec. 2.0 - MANAGEMENT.

Sec. 2.1 - The affairs of the Chapter shall be managed by the Board of Directors of nine (9) members for small chapters or eleven (11) members for big chapters.

They shall be elected from among the chapter membership during their general membership meeting which shall be held during the month of September annually. The immediate former president shall automatically become an ex-officio member of the Board but shall no longer be vested with the voting rights and determination of a quorum.

Sec. 2.2 - The affairs of the Chapters shall be supervised by a Governor. He shall be elected from among the regional membership during their general membership meeting which shall be held during the month of September annually.

Sec. 3.0 CHAPTER OFFICERS. The newly elected members of the Board shall elect from among themselves:

3.1 Small Chapter - Chapter President, Chapter Vice-President, Chapter Secretary, Chapter Treasurer, and Chapter Auditor. The remaining four (4) shall act as Members of the Board;

3.2 Big Chapter - Chapter President, Chapter Vice-President for Internal Affairs, Chapter Vice-President for External Affairs, Chapter Vice-President for Technical Affairs, Chapter Secretary, Chapter Treasurer, and Chapter Auditor. The remaining four (4) shall act as Members of the Board;

Sec. 4 CHAPTER BOARD OF DIRECTORS. The Chapter Board of Directors shall have the power to act for and in behalf of the Chapter in accordance with the by-laws, however, the Board will act only as a collegial body.

Sec. 5.0 - CHAPTER PRESIDENT. The Chapter President shall be the Chapter Chief Executive Officer and, as such, shall have the following powers and duties:

- a) Exercise all the powers conferred upon and discharge all duties inherent to the office under the Constitution and By-Laws of the Institute or other duties as may be required by resolution of Chapter the Board of Directors;
- b) Preside over the meetings of the Chapters Board of Directors;
- c) Appoint any other member/personnel that may be necessary in the execution of the chapter's program duly approved by the Chapter board of directors; and



- d) Upon the approval of the Chapter Board of Directors, the Chapter President may create committees for certain purposes.

Sec. 6.0 CHAPTER VICE-PRESIDENT FOR INTERNAL AFFAIRS.

- a) The Chapter Vice-President for Internal Affairs shall exercise and discharge all the powers and duties of the Chapter President in case of absence or disability of the latter;
- b) Assist the Chapter President whenever necessary especially on matters pertaining to the internal affairs of the Chapter;
- c) Act as the Chairman of the Chapter Affairs and Annual Meeting;
- d) For small chapters the chapter vice president shall exercise all functions as prescribed on big chapters; and
- e) Perform such other duties as the Board of Directors may require.

Sec. 7.0 - CHAPTER VICE-PRESIDENT FOR EXTERNAL AFFAIRS

- a) Exercise and discharge all the powers and duties of the Chapter Vice-President for Internal Affairs in case of absence or disability of the latter;
- b) Assist the Chapter President whenever necessary especially on matters pertaining to the external affairs of the Institute;
- c) Establish linkages with the private and local government agencies, and foreign entities for the advancement of the mission and vision of the Institute;
- d) Oversee the Committees that is relative to the office; and
- e) Perform such other duties as the Board of Directors may require.

Sec. 8.0 – CHAPTER VICE-PRESIDENT FOR TECHNICAL AFFAIRS

- a) Exercise and discharge all the powers and duties of the Chapter Vice-President for External Affairs in case of absence or disability of the latter;
- b) Assist the Chapter President whenever necessary especially on matters pertaining to the direction and coordination of all the technical activities of the Institute;
- c) Oversee the Committees that is relative to the office; and
- d) Perform such other duties as the Board of Directors may require.

Sec. 9.0 CHAPTER SECRETARY.

- a) The Chapter Secretary shall be in charge of all correspondence and records except those pertaining to the office of Chapter Treasurer.
- b) Execute all resolutions of the Board and take charge in the issuance of notice of meetings, prepare the order of business thereof.
- c) Review the minutes of the meetings and perform such other duties that the Board of Directors may require of him.
- d) Prepare the order of business thereof, review the draft of the minutes of meetings for finalization and signature of the Board of Directors.
- e) Perform such other duties that the Board of Directors may require.



Sec. 10.0 CHAPTER TREASURER.

- a) The Chapter Treasurer shall be the custodian of the Chapter finances and assets.
- b) In-charge of all the books of accounts and facilitate the collection of all membership dues as well the contribution/s and donation/s from other legitimate sources.
- c) Facilitate the deposit such revenues in the bank/s designated by the Board of Directors;
- d) Facilitate the disbursement of funds only upon the authorization of the Board of Directors;
- e) Perform such other duties that the Board of Directors may require.

Sec. 11.0 CHAPTER AUDITOR.

- a) The Chapter Auditor shall monitor strictly the finances and assets of the Chapter;
- b) Review and examine all of the Chapters collection, disbursements;
- c) Audit the book of accounts;
- d) Formulate systematic policies and procedures in the disbursement of funds for approval by the Board of Directors;
- e) Recommend improvements on policies and procedures in the disbursement of funds for approval by the Board of Directors; and
- f) Perform such other duties as the Board of Directors may require.

Sec. 12.0 CHAPTER DIRECTORS. The chapter directors are elected members of the board and in-charge to committees as maybe assigned by the Board.

**ARTICLE XVI**

**MANUAL OF OPERATION**

Sec. 1 - There shall be Manual of Operations that shall serve as the information and guidance of the Institute to define the functionalities of the various groups and committees in the organization related to the plans and programs envisioned for the furtherance of the organization.

Sec. 2 - There shall be a Code of Good Governance that serves as guidance for selection and nomination of IIEE officers.

**ARTICLE XVII**

**PUBLICATIONS**

Sec. 1 - PUBLICATION. The Board of Governors shall be responsible for the innovation, production, publication and issuances of the IIEE Publications as defined by the Board of Governors.



Sec. 2 - EDITORIAL CONSULTANTS. The Board of Governors shall be supported by the Publications Committee who shall act as Editorial Consultants.

Sec. 3 - SUBSCRIPTION. The official IIEE publication shall be distributed accordingly to the members of good standing and reputation. It is likewise available to non-members at a subscription rate mandated by the Board of Governors within the extent of this Constitution and By-Laws.

## **ARTICLE XVIII**

### **AMENDMENTS**

**Sec. 1.0 - BOARD RESOLUTION.** Proposals to amend the Articles of Incorporation or By-Laws may be made by a Resolution of the Board of Governors.

**Sec. 2.0 - NOTICE.** Notice of proposed amendments shall be communicated by mail or by other means of communication such as e-mail and other electronic media and shall be made not less than thirty (30) days prior to the proposed date of ratification.

**Sec. 3.0 - MEMBERSHIP APPROVAL.** During a regular or special meeting called for the purpose, a majority of affirmative votes of the members present shall ratify the proposed amendments.

## **ARTICLE XIX**

### **PARLIAMENTARY RULES**

**Sec. 1.0 -** Unless otherwise mandated by a resolution or the By-Laws of the Institute, the rules of order shall be governed by the latest edition of the Roberts' Rules of Order.

## **ARTICLE XX**

### **DISSOLUTION**

**Sec. 1.0 - VOTE.** The Institute shall continue to function until it is officially voted out of existence. The dissolution shall be by three-fourths (3/4) vote of the general membership and by majority of the members of the Board at a special meeting called for the purpose.

## **ARTICLE XXI**

### **CORPORATE SEAL AND TRADEMARK**

**Sec. 1.0 - INSCRIPTION.** The corporate seal shall inscribe thereon the name of the Institute and the official trademark as registered in the Philippine Intellectual Property Office. Unauthorized use of the corporate seal and trademark shall be subject to sanction or legal action by the Institute.

**Sec. 2.0 - DEPOSITORY.** The National Secretary shall be the official custodian of the Institute's Corporate Seal.

**FISCAL YEAR.** The fiscal year shall commence from the 1st day of January to the 31st day of December of each year.



EFFECTIVITY. This shall take effect fifteen (15) days after approval of the Securities and Exchange Commission.

**IN WITNESS WHEREOF**, we have hereunto set our hands this 4<sup>th</sup> day of September 1975 in the City of Manila, Philippines.

\_\_\_\_\_  
(Orig. Signed)  
REGALADO P. BALDONADO  
\_\_\_\_\_  
TAN: 1062-292-6  
(Orig. Signed)  
CALIXTO F. DURIA  
\_\_\_\_\_  
TAN: 1196-256-0  
(Orig. Signed)  
ALFONSO A. GOLE, JR.  
\_\_\_\_\_  
TAN:3055-047-1  
(Orig. Signed)  
RAQUILINO B. PANGAN  
\_\_\_\_\_  
TAN:3020-030-8  
(Orig. Signed)  
ANTONIO A. MANSUETO  
\_\_\_\_\_  
TAN:1360-760-1  
(Orig. Signed)  
CECILIO V. MILO  
\_\_\_\_\_  
TAN:1384-381-8

\_\_\_\_\_  
(Orig. Signed)  
HILARIO C. GAERLAN  
\_\_\_\_\_  
TAN:1673-806-4  
(Orig. Signed)  
ARTURO L. LOPEZ  
\_\_\_\_\_  
TAN:133-344-8  
(Orig. Signed)  
GREGORIO M. SADORRA  
\_\_\_\_\_  
TAN:4235-642-N  
(Orig. Signed)  
LUIS S. TOMACRUZ  
\_\_\_\_\_  
TAN:4842-378-4  
(Orig. Signed)  
LUIS L. MENDOZA  
\_\_\_\_\_  
TAN:2109-629-2

SIGNED IN OUR PRESENCE:

\_\_\_\_\_

\_\_\_\_\_

## ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES }

QUEZON CITY } S.S.

On this 4<sup>th</sup> day of September, 1975, in the City of Manila, Philippines, before me, a Notary Public, personally came and appeared the following persons whose residence certificates are shown opposite their respective names hereunder, to will:

NAME	RES. CERT. NO.	PLACE & DATE OF ISSUE
REGALADO P. BALDONADO	A-9330820	Cabuyao, Laguna March 17, 1975
CALIXTO F. DURIA	A-155017	Manila, Jan. 2, 1975
ALFONSO A. GOLE, JR.	A-493607	Manila, Jan. 8, 1975
HILARIO C. GAERLAN	A-0775046	Quezon City Jan. 8, 1975
ARTURO L. LOPEZ	A-3950066	Cebu City Feb. 23, 1975
RAQUILINO B. PANGAN	A-9474037	Pasig, Rizal Jan. 29, 1975
GREGORIO M. SADORRA	A-7194301	Makati, Metro Manila Jan. 10, 1975
LUIS S. TOMACRUZ	A-9473528	Pasig, Rizal Feb. 14, 1975
LUIS L. MENDOZA	A-597757	Quezon City Jan. 7, 1975
ANTONIO A. MANSUETO	A-2912151	Cebu City Jan. 3, 1975
CECILIO V. MILO	A-376947	Manila Jan. 4, 1975

Who are all known to me to be the same persons who executed the foregoing instrument and that they acknowledged to me that the same is their free and voluntary act and deed.



The foregoing instrument refers to the New Bylaws of the Institute of Integrated Electrical Engineers of the Philippines, Inc. (IIEE) consists of twenty two (22) pages

WITNESS MY HAND AND SEAL on the day first above-written.

NOTARY PUBLIC

Doc. No. \_\_\_\_\_

Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of 1975





Republic of the Philippines  
Professional Regulation Commission  
Manila



*Professional Regulatory Board of Electrical Engineering*  
CERTIFICATE OF NO-OBJECTION  
SEC-BEE-No. 02

53929 0016 0001

Pursuant to the Memorandum of Agreement dated September 16, 2002 between the Professional Regulation Commission (PRC) and the Securities and Exchange Commission (SEC) and PRC Memorandum Order No.18, s. of 2017, the PRC hereby issues this Certificate of No-Objection to the registration of the amended Articles of Incorporation and/or Bylaws of **INSTITUTE OF INTEGRATED ELECTRICAL ENGINEERS OF THE PHILIPPINES, INC** with the SEC, holding that the provisions thereof are consistent with Republic Act No. 8981 (PRC Modernization Act of 2000); Republic Act No. 7920 (The New Electrical Engineering Law); and their respective implementing rules and regulations.

This Certificate shall not however be construed as a grant of authority or accreditation to offer training/seminar on Continuing Professional Development (CPD) and/or conferment of recognition to the Association's certification process for its specialists, but is issued solely for the purpose of indorsing the registration of its amended Articles of Incorporation and/or Bylaws with the SEC.

TEOFILO S. PILANDO, JR.  
Chairman





Republic of the Philippines  
Professional Regulation Commission  
Manila



September 6, 2019

**ATTY. SAMPAGUITA R.H. LADRIDO**  
Assistant Director  
Corporate and Partnership Registration Division  
Securities and Exchange Commission  
Secretariat Building, PICC Complex  
Roxas Boulevard, Metro Manila

53929 0016 0002

Dear Atty. Ladrido:

Please be informed that records of this Commission show the following are registered Professionals:

NAME	PROFESSION	LIC. NO	DATE OF REG	ANNUAL FEES PAID UP TO	REMARKS
01. Cirilo C. Calibjo	Professional Electrical Engineer	3099	11-13-1998	08-08-2021	
02. Eugenio Francisco Araullo	Professional Electrical Engineer	2707	10-21-1992	04-03-2021	
03. Rodrigo Tuazon Pecolera	Professional Electrical Engineer	3334	05-14-2004	09-03-2022	
04. Lyndon Rances Bague	Professional Electrical Engineer	3853	02-22-2016	11-01-2022	
05. Allan Anthony Perez Alvarez	Registered Electrical Engineer	29902	03-20-1995	11-02-2021	
06. Florencio Dinco Berenguel	Professional Electrical Engineer	3980	09-21-2016	07-29-2022	
07. Francis Ramirez Calanio	Professional Electrical Engineer	3754	08-14-2015	05-29-2021	
08. Gilman Palmones Barcarse	Registered Electrical Engineer	2627	09-29-1993	01-01-2021	
09. Rodel Inocencio Dela Torre	Registered Electrical Engineer	10375	03-19-1993	04-25-2021	
10. Roland Prias Vasquez	Registered Electrical Engineer	53542	09-01-1995	06-03-2021	
11. Esperanza Lintao Aggarao	Registered Electrical Engineer	11198	04-08-1991	07-09-2020	
12. Jorge Ibardaloza Tabirara	Registered Electrical Engineer	8283	10-20-1992	04-20-2021	
13. Japheth Ramo Mapa	Registered Electrical Engineer	29022	11-10-2001	11-12-2022	
14. Felipe Cardenas Nillama	Professional Electrical Engineer	3714	05-22-2015	09-21-2021	
15. Sandro Ramos Villarosa	Professional Electrical Engineer	3768	09-16-2015	05-15-2021	
16. Dan Benitez Juson	Professional Electrical Engineer	3468	10-12-2012	11-03-2019	
17. Richard Ordoña Lizardo	Professional Electrical Engineer	3615	03-10-2014	04-14-2020	
18. Victorino Ceña Abejero	Professional Electrical Engineer	3719	05-15-2015	02-09-2021	
19. Noel Tabili Fernandez	Professional Electrical Engineer	2630	08-03-1992	01-28-2022	With legal case



Very truly yours,

*MJE*  
**MARIE JANE L. EDQUID**  
OIC, Professional Registry Division

53929.0016.0003

PRD  
MJE/egm  
Doc #\_512